

LUDDINGTON & HALDENBY ANNUAL PARISH COUNCIL MEETING AGENDA

Dear Councillor,

You are hereby summoned to attend the meeting of Luddington and Haldenby **Annual Parish Council Meeting** on **Monday 12th May 2024**. Proceedings will be held at Luddington Village Hall, commencing at **8.00pm**.

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The agenda is set out below.

C. Fox

Clerk to the Parish Council

clerk@luddingtonandhaldenbypc.org

Date of issue 7th May 2025.

2505/01 Election/Re-election of Chair and Vice Chair

To elect/re-elect a Chair and Vice Chair for 2025-26 and to sign the Declaration of Acceptance of Office.

2505/02 Register of Interest Forms.

To inform all members to review their Register of Interests.

2505/03 To note apologies for absence and resignation notices.

2505/04 Public Participation.

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 10 minutes to allow for a period of public participation. . Members of the public may raise subjects that they wish to bring to the attention of the Parish Council, but decisions will be made only on Items on the current agenda and new items raised will be added to the next meeting agenda.

2505/05 Declaration of Interest.

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

2505/06 Minutes of previous meeting.

Minutes of the Parish Council Meeting held on 28th April 2025 to be approved and signed.

Any reports/matters arising on these minutes will be discussed at the next proper Parish Council meeting.

2505/07 Chair's Report

Internal Audit and AGAR

Parish Council Annual Commitments Appendix B

2505/08 Clerk's Accounts/Report

Financial report - Appendix A

2505/09 Review Policies and Procedures – Appendix C

2505/10 Report from Ward Cllrs on NLC issues.

To receive a report from the ward councillors on North Lincolnshire Council issues.

2505/11 Police Matters / NATs / Neighbourhood Watch.

To discuss any matters arising.

2505/12 Planning.

2505/13 Correspondence.

Village Hall – Coach Trip contribution.

2505/14 Microgrant Applications.

Entertainer for End of Term Family Fun Day – J. Clark

2505/15 Additional agenda Items for the next meeting.

2505/16 To confirm date for next meeting

Appendix A

Bank Balance 1st April 2025 £ 341.35 (including Microgrant Balance £601.25) as per Minute ref: 2504/06

Bank Balance 7th May 2025 £8935.05

Invoices paid/received via online banking, since the last meeting, are detailed on bank statement & reconciliation.

Finance outstanding.

In

Microgrant Top up

Out

Appendix B

Luddington & Haldenby Parish Council Annual Commitments

January:	Set Precept & Budget; add to minutes when agreed. Pavement gritting.
February:	Pavement gritting. Playing Field hedges. Playing field play equipment inspection.
March:	Pavement gritting. Microgrants Monitoring. Spring newsletter.
April:	Annual Parish Meeting (before 1 st June) PKF Littlejohn AGAR. Claim VAT for previous year. Annual Parish Council Meeting. Web hosting plus SSL certificate. Garden Competition.
May:	Standing Orders & Policies Review at APCM
June:	Annual Review of Declaration of interests (only need to notify if any changes to existing declaration or after an election). Clear Councils Public Liability insurance. ERNLLCA membership.
July:	Summer Newsletter.
August:	ICO GDPR certification
September:	Begin precept discussions & calculations.
October:	Leaves on the square. Christmas Newsletter.
November:	
December:	Pavement gritting.

Appendix C

Luddington and Haldenby Parish Council Policies & Procedures

- a) To review and approve the Standing Orders
- b) To review and approve the Financial Regulations
- c) To review and approve the Child Protection policy
- d) To review and approve the Adult Safeguarding policy
- e) To review and approve the Equality & Diversity policy
- f) To review and approve the Publication scheme policy (Freedom of Information)
- g) To review and approve the Environment policy statement
- h) To review and approve the Code of Conduct
- i) To review and approve the Emergency Plan policy
- j) To review and approve the Data Protection policy
- k) To review and approve the Health and Safety policy
- l) To review and approve the Financial Risk Assessment
- m) To review and approve the Risk Assessment Record